



**Motion Picture Studio Production Technicians
Local 849 of the I.A.T.S.E.**

Information for Referrals

Motion Picture Studio Production Technicians, Local 849 of the IATSE is the Union which represents Maritime Provinces Motion Picture Technicians in the following departments:

- Animal Wrangler
- Hair
- Make-up
- Script Supervision
- Special Effects
- Costumes
- Lighting
- Marine
- Set Construction
- Transportation
- Craft Service
- Greens
- Props
- Set Decoration
- Diving
- Grip
- Scenic Paint
- Sound

We are committed to the promotion and sustained growth of the region's motion picture production industry. We are proud to present a large membership devoted to the development and implementation of professional training programs, from entry-level through intermediate and advanced level training.

Local 849 was granted Charter on January 1, 1990 and along with thirty-nine other Canadian Locals, operates under the umbrella of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories, and Canada, AFL-CIO, CLC. The International Alliance encompasses four hundred and twenty Locals throughout North America. Although the International's Head Office is located in New York, each Local functions independently. Local 849 utilizes Home Rule through the creation of our Constitution and By-laws and Collective Agreement. These documents set specific procedures, rates and conditions of work within our jurisdiction of the four Atlantic Provinces.

To meet its Objectives, the Local operates in a democratic manner. The initiatives of its representatives are subject to ratification by the membership. Local 849 does not operate on a seniority system and does not maintain a hiring roster. Members are encouraged to actively seek employment.

What is a "Referral"?

You must be 18 years or older to register as a Referral. A person on the Referral List is not a member of this Local, but when we receive requests for daily crew on a film production and cannot fill that request from within the membership, we utilize the Referral List. This is an excellent way to build up paid working hours in the industry and meet working technicians.

Depending upon your experience and training, you will be listed in one or more of the above categories, or you may list as a Labourer. The maximum number of listings is 2 plus General Labourer.

Local 849 does not track your working hours; it is your responsibility to keep this record in case you wish to apply for membership at a later date.



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Important Considerations Before Applying:

1. A Referral is NOT guaranteed work. Availability of work for a Referral is based on a number of factors, such as:
 - How many productions are currently filming
 - How large the film crew is on each show
 - How many members are available to work
 - Experience required to fill the call
 - Did you call in your daily availability to the office?
 - Your ability to get to the location on time
2. If you work under an IATSE contract as a Referral, you will be covered by that contract and Permit Fees will be deducted from each of your paycheques.
3. A \$50.00 Annual Administration Fee must be paid each year to maintain your listing (see “Step 3” below).

How Do I Become A “Referral”?

Step 1: Register

Complete a “Registration for Referral List” form and submit it to the office accompanied by:

1. An up-to-date resume
2. Three references with their contact info
3. Proof of completion of a recognized WHMIS course (see Page 3 for more info)
4. Copies of all other applicable licenses and/or certificates (see Page 3 for more info)

Step 2: Set Etiquette & Protocol Workshop

Once you submit the required paperwork, you will be placed on a waiting list for the next Local 849 Set Etiquette & Protocol Workshop.

\$50 NON-REFUNDABLE Administration Fee (cash, money order, certified cheque, Debit, VISA, or MasterCard only accepted) is required the day of the Set Etiquette Workshop.

Upon completion, your name will be added to the Referral List.

Workshop scheduling is subject to instructor availability and the number of waiting participants.

Although Local 849 makes best efforts to provide the course in a timely manner, wait time may be considerable

Step 3: Maintaining Your Referral Status From Year to Year

To maintain your listing from year to year, and to keep your information on file current, you must:

1. Submit a NON-REFUNDABLE \$50.00 Annual Administration Fee, no later than the last business day of the calendar year (or postmarked no later than December 31st). This fee must be paid by the date specified, regardless of when during the year you became a Referral.
2. The fee must be accompanied by an up-to-date resume.

It is your responsibility to remember to fulfill these requirements each year. No reminder will be sent to you. If these requirements are not met, your name will be removed from the Referral List. If you wish to re-register at a future date, you will be required to re-submit the \$50 Application Fee.



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ADDITIONAL REQUIREMENTS FOR SOME CATEGORIES:

To list as a Referral in the following categories, you must meet these additional requirements, and submit the paperwork with your application:

Transportation:

Valid Class 4 (or better) Driver's License, with an up-to-date Driver's Abstract
Valid Standard First Aid with CPR

Hair:

Valid Provincial Hair License

Make-up:

Valid Make-Up Certificate

Craft Service:

Valid Standard First Aid with CPR

Special Effects:

(Contact the office for further information)

Marine and Diving:

(Contact the office for further information)

If you hold any of the above certificates, or others not listed, it is beneficial that you submit copies of the certificates or licenses to the office at the time of your application

WHMIS

If you have taken a WHMIS (**W**orkplace **H**azardous **M**aterials **I**nformation **S**ystem) course through a university or college and can't find your certificate, there's a chance the university/college might still have it on file.

If you haven't taken a WHMIS course or can't find your certificate and are looking for options, you can find one here: www.onlinewhmis.ca. The course should cost approximately \$30 and take about an hour.

Please note: Most WHMIS certificates do not expire. WHMIS 2015 is not required but is accepted.